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2010 ROTHERHAM LTD

MINUTES OF BOARD MEETING HELD ON 10th JUNE 2005 AT THE COURTYARD MARRIOTT, WEST BAWTRY ROAD, ROTHERHAM

Present:

Chair: Clive Hartley – CH	Cllr Paddy Burke – PB
Cllr Jane Austen – JA	Cllr Barry Dodson – BD
Anthony Billingham – TB	Anita Heaton – AH
Dr Giles Bloomer – GB (to 106)	Dr Heather Jones – HJ (from 108)
Liz Booth – LB	Cllr Glyn Robinson – GR
Chris Brown – CB	Harry Tooley – HT

Apologies:

Cllr Neil Licence	Keith Stringer
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In attendance:

Jim McAusland – JM	Barbara Goodson – BG (to 107)
Andrew Balchin – AB (to 107)	Alison Palmer – AP (to 107)
Helen Bows – HB	Richard Walker – RW
Mick Dobson – MD (to 107)	

Minute No.		Action By	Target date
	<i>Governance</i>		
101/05	<u>Apologies for Absence</u> Apologies were received from: <ul style="list-style-type: none">• Cllr Neil Licence• Keith Stringer		
102/05	<u>Minutes of Previous Meetings – 20th May 2005</u> Minutes of 20 th May 2005 were considered and approved.		
103/05	<u>Matters Arising</u> There were no matter arising from the minutes of the 20 th May 2005 as detailed in minute 102/05.		
104/05	<u>Declaration of Interests</u> There were none		
	<i>Strategic Management</i>		
105/05	<u>Appointment of Vice Chair</u> A Briefing Paper, previously distributed, was presented by MD. This outlined the importance of appointing a vice chair in this meeting.		

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	<p>Nominations were received as follows:</p> <p>Anita Heaton Heather Jones</p> <p>Consideration was given to the following points:</p> <ul style="list-style-type: none"> • Whether or not it would be appropriate to have as Chair and Vice Chair one Independent and one Tenant representative. • It was agreed that this was a positive way forward and as a consequence AH withdrew her nomination. <p>Agreed:</p> <p>Dr Heather Jones be appointed as the Vice Chair until January 2006, her role to be co-terminous with that of the Chair.</p>		
106/05	<p><u>Appointment of Independent Board Member</u></p> <p>A Briefing Paper, previously distributed, was presented by MD. This outlined the process for the appointment of an Independent Board Member.</p> <p>MD outlined the type of Independent that the Board required to complement the professionalism and skills of the rest of the Board.</p> <p>Whilst endorsing MD's comments, JM advised that he had conducted one to one interviews with each Member of the Board (with exception of Cllr License) and had evaluated the appropriate professionalism that was required.</p> <p>Consideration was given to the following points:</p> <ul style="list-style-type: none"> • The vacancy is categorised a 'Casual' and the appropriate person would have to stand down at the Annual General Meeting but could be appointed once the vacancy is re-advertised. • Casual Vacancies do not require to be ratified by RMBC. <p>Agreed:</p> <ol style="list-style-type: none"> 1. That JM would pursue appropriate outline recruitment arrangements and report to the Board with recommendations 	JM	ASAP
107/05	<p><u>Board Training and Development Away Day</u></p> <p>A Briefing Paper, previously distributed, was presented by MD. Outlining suggestions regarding an away day to assist with the Training and Development of Board Members.</p> <p>Informal discussions had taken place with MD & CB and had concluded that the primary issue to be addressed in a proposed away day would encompass Core Values, Vision, Mission Statements, strategic development etc.</p>		

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	<p>The Board needed to determine whether they would prefer:</p> <ol style="list-style-type: none"> 1. An overnight stay or two separate days 2. Mid Week or Weekend <p>Discussions with each Board Member had offered a variety of conclusions as to whether or not over night stays, separate days, mid week, weekend were preferred. A tour of the Borough, which would offer the opportunity of communication with the community, had also been expressed. After further consideration the following was agreed:</p> <ul style="list-style-type: none"> • Two Away Days would be appropriate to enable Board to travel around Rotherham and talk to staff as well as the Community. • A mid-week overnight stay would be an opportunity for the Board to bond together. • The Away Day should be organised as quickly as possible to raise awareness of 2010 Rotherham Ltd. <p>Agreed.</p> <ol style="list-style-type: none"> 1. Need some good publicity. 2. Mid week programme with an overnight stay. 3. JM to put a programme together as outlined. 		
108/05	<p><u>Resource Management</u></p> <p>Client Management Staff were requested to leave the meeting whilst JM conducted a formal presentation to the Board, underpinned by strict confidentiality.</p> <p>In broad terms, the presentation encompassed Central Government Agenda, Governance and a formal programme incorporating strategic operational performance and resource management.</p> <p>The Board endorsed the concepts and professional thrust of the presentation</p>		
109/05	<p><u>Date of Next Meeting –</u></p> <p>Monday 27th June 2005 – 2 for 2.30pm start. Courtyard by Marriott Hotel</p>		