

2010 ROTHERHAM LTD

MINUTES OF BOARD MEETING HELD ON 28th SEPTEMBER 2005 AT THE BOARDROOM, EASTWOOD

Present:

Board of Directors:

Chair: <i>Clive Hartley</i>			
<i>Dr Heather Jones</i>	<i>Cllr Barry Dodson</i>	<i>Cllr Glyn Robinson</i>	<i>Cllr Neil License</i>
<i>Liz Booth</i>	<i>Dr Giles Bloomer</i>	<i>Keith Stringer</i>	<i>Harry Tooley</i>

In Attendance:

Int. Chief Exec - <i>Jim McAusland</i>	Executive Team – Kath Brisland, Helen Bows
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By invitation:

<i>S. Bunker - RMBC - HSG</i>	<i>Dennis Alderson – Hsg Futures Group</i>	<i>David Heels - PWC</i>
<i>Richard Walker – 2010</i>	<i>Mark Johnson - 2010</i>	<i>Phil Rees - 2010</i>

Minute No.		Action By	Target date
	A Governance		
101/05	<p><u>Apologies for Absence</u> Apologies were received from:</p> <ul style="list-style-type: none"> • <i>Anita Heaton</i> • <i>Cllr Patrick Burke</i> • <i>Tony Billingham</i> • <i>Chris Brown</i> 		
102/05	<p><u>Minutes of Previous Meetings – 24th August 2005</u> Minutes of 24th August 2005 were considered and approved.</p>		
103/05	<p><u>Sub-Group Minutes</u></p> <p>Minutes of the sub-group minutes were considered and approved</p> <p>Matters arising</p> <p>Concerns were raised that the Finance and Resources Sub Group Terms of Reference were in some areas too detailed and should be undertaken by the Executive Management Board.</p> <p>The Chief Executive advised that 2010 Rotherham Ltd had adopted all RMBC policies, which were under review by the Executive Management Team, and the issues</p>		

	<p>raised would be part of that review.</p> <p>It was noted that item 3.8 had been added to the Terms of Reference of the Community and Partnership Development Sub Group.</p>		
104/05	<p><u>Declaration of Interests</u> None</p>		
	<p><i>B Strategic Management</i></p>		
105/05	<p><u>Decent Homes Programme/Future Investment Profile</u></p> <p>The Board were advised that the Business Development Sub-Committee had met to consider the way forward for the Strategic Level for the Decent Homes Programme. Five Options were evaluated</p> <ul style="list-style-type: none"> • EDS • External Consultants • In-house Management per se • External Team • Consortium which would be managed and directed by 2010 but would use the experience and resources of EDS and Savills <p>The assessment and evaluation incorporated a comprehensive risk analysis incl. ..deliverability, cost, experience, knowledge capacity, audit risk.</p> <p>The Sub Committee recommended the option of a Consortium which would offer the most robust management of the programme underpinned by Value for Money, accountability, improved standards and customer satisfaction.</p> <p>Decision The Board unanimously agreed to pursue the Consortium option for the next phase of the Decent Homes Programme and instructed the Chief Executive to pursue the appropriate organisation and management development.</p>		
	<p><i>C Resource Management</i></p>		
106/05	<p><u>Budget Profiles</u></p> <p>David Heels of Price Waterhouse Cooper presented an</p>		

	<p>updated report and programme on the development of 2010 Financial Management profiles.</p> <p>The Board expressed considerable dissatisfaction at the apparent inability of PWC to fulfil the terms of reference of their contract with 2010.</p> <p>Of particular concern was the non availability of budgetary control detail and the current financial years costs and lack of trading accounts for the DSO and UPVC factory.</p> <p>It was emphasised that lack of delivery from both PWC and RMBC finance meant that they were in an invidious situation in terms of addressing crucial issues and consequently not fulfilling their statutory requirements.</p> <p>The Chief Executive advised the Board that it was totally unacceptable that the ALMO 5 year Business Plan, Trading Accounts etc were not available.</p> <p>He indicated that whilst RMBC Finance Department was undergoing a comprehensive organisational review ... but nevertheless felt that ownership to redress recent due diligence reports and the requirements of 2010 was considerably less than satisfactory.</p> <p>On a request from PWC that they would require additional resources to fulfil outstanding issues the Chief Executive recommended that the Board should not pursue this option and that existing payments to PWC should be withheld pending satisfactory remedial action.</p> <p>Decision The Chief Executive pursue further robust consultations with both Price Waterhouse Cooper and the RMBC Director of Finance</p> <p>The Board also endorsed that funding be withdrawn from PWC until a remedial action programme and all Business Plans, Trading Accounts and Budget Control details are attained.</p>		

	<i>D Performance Management</i>		
107/05	<p>Community Involvement</p> <p>Phil Rees presented the up to date position on Community Involvement Issues highlighted were</p> <ul style="list-style-type: none"> • Tenant and Resident involvement • Service provided to the Housing Futures Group • Development of Tenants Federation • Accommodation for Housing Futures Group • Area Housing Panels • Tenants Conference 24th October 2005 • 2010 staff roadshow • Rotherham Show <p>Decision The Board noted the report and expressed their thanks to be relayed to staff endorsing their commitment and enthusiasm in the development of tenant</p>		
108/05	<p><i>Key Performance Indicators August 2005</i></p> <p>Richard Walker presented a report on the performance levels in August 2005. Whilst the overall performance had remained static from the previous month considerable improvements had been achieved in certain areas.</p> <p>Unfortunately, there were other issues within the service which required immediate improvement which included voids, rent arrears and Councillors surgeries.</p> <p>He indicated that a thorough review of processes, area administration and individual performance was ongoing.</p> <p>The Chief Executive advised the Board that he intended to pursue robust performance clinics which may in turn result in formal disciplinary procedures at Management level.</p> <p>He emphasised that he would not accept anything less than top level standards which was imperative to achieve the two star evaluation.</p>		

	<p>Decision The Board noted the report and endorsed the proposed actions of the Chief Executive in pursuance of top line service.</p>		
109/05	<p>Excellence Plan</p> <p>The Excellence Plan was presented.</p> <p><i>The Chief Executive emphasised that it was essential that all Board Directors be fully conversant with all aspects of the Plan. He indicated that this was essential in light of the forth coming Audit Inspection.</i></p> <p>Decision The Board approved the Excellence Plan</p>		
	<p>E Business Development</p>		
110/05	<p>Delivery Plan</p> <p>The Delivery Plan was presented to the Board The Client expressed some concerns with regard to the presentation and length of the document and the Board were advised that although some additional work was required the amount of work required was not substantial The Board expressed their thanks to all concerned for the work which had been undertaken to produce the document.</p> <p><i>The Chief Executive emphasised that it was essential that all Board Directors be fully conversant with all aspects of the Plan. He indicated that this was essential in light of the forth coming Audit Inspection.</i></p> <p>Decision The Board approved the Delivery Plan</p>		
111/05	<p>2010 Repairs and Maintenance Strategy</p> <p>The Board were presented with the Repairs and Maintenance Strategy The Client expressed similar concerns to the Delivery Plan but was happy with the general content. The Board were advised that the strategy was linked to the Investment Plan and the long terms aims of maintaining the Housing stock</p>		

	<p>The strategy demonstrated VFM, Bench Marking, Competitiveness and Investment</p> <p><i>The Chief Executive emphasised that it was essential that all Board Directors be fully conversant with all aspects of the Plan. He indicated that this was essential in light of the forth coming Audit Inspection.</i></p> <p>Decision The Board approved the Repairs and Maintenance Strategy</p>		
112/05	<p>2010 Investment Strategy</p> <p>The Board were presented with the Investment Strategy The strategy explained the time scale for managing the expenditure of £300m if the 2 star rating was achieved. This was a working document and would be amended in order to reflect the current status</p> <p><i>The Chief Executive emphasised that it was essential that all Board Directors be fully conversant with all aspects of the Plan. He indicated that this was essential in light of the forth coming Audit Inspection.</i></p> <p>Decision The Board approved the Investment Strategy</p>		
114/05	<p>Board Members/Training</p> <p>The Chief Executive indicated that a further formal training programme /plan was being undertaken which would incorporate a skills audit for each member of the Board.</p> <p>The plan would be presented at the next away day (Date to be confirmed)</p> <p>In the interim all Board Members should undertake diversity training.</p>		

<p>115/05</p>	<p>Manager and employee of the month.</p> <p>A presentation of a plaque and a £50 cheque was made by the Chair of the Board to Marie Ingham (Manager of the Month) and Amanda Green (Employee of the Month).</p> <p>Congratulations were expressed by the Board for the hard work and dedication of these employees.</p>		
	<p>Date and time of next meeting:-</p> <p>Wednesday 26th October 2005 Eastwood Board Room</p>		