

2010 ROTHERHAM LTD

MINUTES OF BOARD MEETING HELD ON 28th July 2005 AT THE COURTYARD MARRIOTT, WEST BAWTRY ROAD, ROTHERHAM

Present:

Board of Directors:

Chair: Clive Hartley				
<i>Cllr Jane Austin</i>				
<i>Liz Booth</i>	<i>Anita Heaton</i>	<i>Keith Stringer</i>	<i>Harry Tooley</i>	
<i>Dr Giles Bloomer</i>	<i>Chris Brown</i>	<i>Dr Heather Jones</i> <i>(Vice Chair)</i>		

In Attendance:

Int. Chief Exec - Jim McAusland	Executive Team - Helen Bows
	<i>- Kath Brisland</i>

By invitation:

<i>Richard Walker</i> 2010 Rotherham Ltd	<i>Mark Johnson</i> 2010 Rotherham Ltd	
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Minute No.		Action By	Target date
	A Governance		
101/07	<p><u>Apologies for Absence</u> Apologies were received from:</p> <ul style="list-style-type: none"> • <i>Cllr Glyn Robinson</i> • <i>Tony Billingham</i> 		
102/07	<p><u>Minutes of Previous Meetings – 28th June 2005</u> Minutes of 28th June 2005 were considered and approved with the exception of Cllr J. Austen being included as in attendance when she was not present.</p> <p><u>Matters Arising</u> Cllr J Austen expressed concern in relation to the comments made during the discussion detailed in 105/05. She indicated that difficulty would be experienced when aiming to separate interests at Ward level from that of accountabilities as a Member of the Board of Directors of 2010 Rotherham Ltd. Interim Chief Executive outlined the rationale and reiterated that the Board are here as Directors not Ward Members. He emphasised that the thrust of the minute was of guidance only</p>		
103/07	<p><u>Declaration of Interests</u> None</p>		

	B Strategic Management		
104/07	<p><u>Decent Homes Procurement Programme</u></p> <p>A comprehensive presentation was made by John Kiely of Savills outlining the Investment and Procurement Strategy. The presentation incorporated an emphasis on payment by results, Project Management & Value for Money underpinned by ensuring investment targets are achieved within the timescales. He emphasised the necessity of ensuring that procurement issues currently under consideration by EDS / 2010 Rotherham Ltd must attain proper evaluation & effectiveness of the current arrangements with the objective of ensuring maximum effectiveness & affordable price of the potential resource allocation. This should be underpinned by 2* efficiency levels and improved quality of life for the Rotherham community.</p> <p>The Interim Chief Executive endorsed John Keily's comments & indicated to the Board that he had concerns on the current arrangements of Project Management & Financial Controls etc in the existing contract.</p> <p>He indicated that he had formally written to the Chief Executive of the Council, the Executive Director of Neighbourhoods and the Executive Director of EDS within that context, with an emphasis of ensuring that future investment profiles would realise maximum Value for Money for 2010 Rotherham Ltd.</p> <p>Decision The Interim Chief Executive to pursue this process and feed back through the Business Development Sub Committee.</p>		
105/07	<p><u>Strategic Policy Development</u></p> <p>A Business report had previously been distributed in connection with the above. The following Policy Documents were distributed to the Board.</p> <ul style="list-style-type: none"> • Equal Opportunities policy • Race Equality • Performance Management Framework • Customer Complaints • Tenants' Compact • Risk Register • Procurement Policy • Housing Income Policy • Standing Orders & Regulations 		

	B Strategic Management		
	<ul style="list-style-type: none"> • Financial Standing Orders & Regulations • Housing Strategy • Anti Social Behaviour Policy • BME Strategy <p>Decision The Board agreed to accept the Strategic Documents on an as is principle & that the Interim Chief Executive would re-present the re-branded documents at the Board meeting in September.</p>		
	C Resource Management		
106/07	<p><u>2010 Financial Arrangements / Budgets</u></p> <p>David Heels of Price Waterhouse Coopers presented formal documentation outlining financial arrangements & budgets for 2010 Rotherham Ltd.</p> <p>Financial profiles encompassing the Management Fee, Service Level Agreements, Repairs & Maintenance, trading accounts etc were outlined & appropriate documentation was issued to each Board member by David Heels of Price Waterhouse Coopers.</p> <p>The Board considered these issues & were made aware of specific constraints within the budget profiles which identified reductions in available funding which would necessitate a re-alignment of resources & review of previous strategies & customer practice as undertaken by the former Housing & DSO Organisations.</p> <p>The Interim Chief Executive endorsed the proposals presented by Price Waterhouse Cooper. He outlined in detail issues related to <i>unique</i> Financial Management Systems, inadequate budgetary control & issues related to Management Accountability.</p> <p>He also emphasised that 2010 had already implemented remedial action programmes to ensure that the budget allocation was effectively delivered within the service. Areas within that context included:-</p> <ul style="list-style-type: none"> • IT • Transport • Stores • Shift Patterns • Partnership Development • Value for Money per section • Resource Allocation 		

	<i>Resource Management</i>		
	Decision 1. The Board endorsed the presentation & profiles submitted by Price Waterhouse Cooper 2. The Board agreed that the Sub Committee Resources would pursue detailed evaluation of budgets 3. The Board endorsed the actions taken by the Chief Executive.		
	<i>Performance Management</i>		
107/07	Sub committees: Terms of Reference / Reports Terms of Reference are currently being addressed by each Sub Committee. Verbal Update on issues discussed during Sub Committees was given by Richard Walker & Mark Johnson. Decision It was agreed that all minutes would be circulated to all Board Members & considered at the next Board meeting.		
108/07	Performance Management Framework A strategic Document outlining the Project Management Framework for 2010 Rotherham Ltd was presented by the Chief Executive. He indicated that the process assessment monitoring evaluation etc of 2010's performance in service delivery was compressive & robust. The principles had been agreed between the Client and 2010 Rotherham Ltd. The Interim Chief Executive also stated that the client monitoring in Service Improvement and Quality & Performance was of the highest level. The Interim Chief Executive informed the Board that the Key Performance Indicators (KPI's) reported this month are of the highest standard to date; this is outlined in page 11 of the report. The Board were advised that the current KPI targets had been reset in line with the National Quartile Standards.		

	<i>D Performance Management</i>		
	<p>Performance Clinics are implemented on a monthly basis in conjunction with the Performance and Quality Team. Neighbourhood Co-ordinators and Neighbourhood Managers to attend to update the clinic on performance issues.</p> <p>Decision</p> <p>Board accepted the report & endorsed the action taken.</p>		
109/07	<p>Liaison Committee</p> <p>The Interim Chief Executive gave a verbal report on Monthly Liaison meetings that are now established between Rotherham MBC & 2010 Rotherham Ltd.</p> <p>He indicated that the purpose of the meetings was to ensure the effective & positive development of 2010 Rotherham Ltd & encompassed all aspects of Strategic Operational Business Development etc issues.</p> <p>He also indicated that these meetings were positive & co-operation was apparent between the Client and 2010 Rotherham Ltd.</p>		
	<i>E Business Development</i>		
110/07	<p>Appointment of Chief Executive</p> <p>The Interim Chief Executive referred to the previous difficulties and previous investigation etc Re: The Administrative Management process linked the appointment of the Chief Executive. He indicated that he had been advised that the internal enquiry had been completed & that the issue was now closed.</p> <p>On developing the appointment of the Interim Chief Executive, the Sub Committee Resources had met to consider presentations by external recruitment agencies within the Councils approved list.</p> <p>Presentations were made by two companies and it was decided that the process be pursued by Veredus. Consideration of their proposed costs was outlined.</p> <p>Decision</p> <p>Board agreed that this issue to be referred back to sub committee for further action.</p>		

	<i>E Business Development</i>		
111/07	<p>Manager and employee of the month.</p> <p>A presentation of a plaque and a £50 cheque was made by the Chair of the Board to Jayne Hurley (Manager of the Month) and Julia Cadman (Transport Clerical Assistant). Congratulations were expressed by the Board for the hard work and dedication of these employees.</p>		
	<p>Date and time of Next Meeting: -</p> <p>WEDNESDAY 24th August 2005, 2pm</p> <p>The Hellaby Hall Hotel.</p>		