

2010 ROTHERHAM LTD

MINUTES OF THE BOARD MEETING HELD ON 18 APRIL 2007 AT 2.00 PM IN THE BOARDROOM, EASTWOOD

Board of Directors: Miss Anita Heaton (Vice Chair)
Mr Almas Abbasi
Cllr Jane Austen
Mr Gaetano Demartino
Cllr Barry Dodson
Cllr Neil License
Mr Keith Stringer

In Attendance: Mrs Isobel Riley (Chief Executive)
Mrs Teresa Butler (Director of Business Development)
Mr Paul Webb (Director of Neighbourhoods)
Ms Ramona Youhill (Assistant Director of Investment)
Mrs Michelle Musgrave (RMBC)
Mr Dave Roddis (RMBC)
Mr John Mansergh (RMBC)
Miss Dawn Benfold (Secretary to Chief Executive) – Minutes
Mrs Lynne Chatterton (Secretary to Director of Business
Development)
Mr Gary Ironmonger (Assistant Director of Business
Development – Finance) – for Items 8 and 12.

Minute No.

Governance

1. Apologies for Absence

- Mr Clive Hartley (Chair)
- Dr Giles Bloomer
- Mrs Liz Booth
- Cllr Reg Littleboy
- Cllr Glyn Robinson
- Mrs Victoria Penman
- Mr Harry Tooley
- Mr Mark Whittle

2. Minutes of Previous Meeting 28 March 2007

The Minutes of the Board meeting were agreed and signed as a true and accurate record by the Vice Chair.

3. Matters Arising

There were no matters arising.

4. Declaration of Interests

There were no declarations of interest in addition to standing declarations.

5. Minutes of Committees

Asset Management

Mrs Riley explained to the Board that there were no minutes as the meeting had not been quorate and an informal meeting had been held with Dr Bloomer, Mr Whittle and Mrs Youhill and the decent homes report had been discussed.

Community Development and Partnership

Cllr Austen presented minutes of the meeting and explained that the main points were included at the end of the minutes.

AGREED: The Board received and noted the minutes of the Community Development and Partnership Committee held on 4 April 2007.

Performance

The next meeting of the Performance Committee was to be held on 25 April 2007.

Resources

Mrs Riley explained to the Board that the Resources Committee had not been quorate but the meeting had been held with Dr Bloomer, Mrs Riley, Mrs Butler and Mr Ironmonger and the minutes were presented.

AGREED: The Board received the notes of the Resources Committee held on 11 April 2007.

6. Good Governance

Cllr Austen presented the report which provided an update following the first Steering Group meeting. Cllr Austen requested that Board members completed the good governance checklist as soon as possible and return it to Mrs Butler. Cllr Austen confirmed that there was still work to be done with regard to Committees' terms of reference; a revised agenda had been completed for the Board meeting today. Mrs Butler encouraged Board members to discuss governance with each other and raise any major issues with her.

AGREED: The Board considered the report and agreed the revised Board agenda as arranged for this meeting.

ACTION: Board members to complete and return the good governance check list by end of the Board meeting.

Items for Decision

7. Proposed Management Agreement

Mrs Riley informed the Board that she had previously met with the Chair and he had requested that this item be taken in the private meeting.

8. Finance Report – Budget Setting 2007/08

Mrs Butler presented the report and also circulated a copy of the report that had been presented to Cabinet Member on 16 April 2007.

Mrs Riley read out the decision from the Cabinet Member and confirmed that the budget for 2007/08 had now been set.

Mrs Musgrave confirmed that 2010 Rotherham Ltd had submitted numerous Service Improvement Plans but the Council had decided to give percentage increases which were more in line with an arms length organisation.

AGREED: The Board received both papers and agreed that a future meeting consider the internal budget setting proposals for 2007/08.

9. Chairman's Report

The Chairman had sent his apologies to the meeting.

10. Chief Executives Report

Mrs Riley informed the Board of the following:

An invitation had been received for the Mayor's Civic Saturday Procession and Service on 19 May 2007. Any Board member wishing to attend to inform Miss Benfold. The Board also requested that a letter of congratulations be sent to Cllr Burke on his appointment of Mayor and also to thank him for his invitation.

A report on the future of management of council housing had been presented to Cabinet Member and Mrs Musgrave had subsequently provided Mrs Riley with a copy. Board members requested a copy of the report. Mrs Musgrave confirmed that this was the started of the process and there were a number of options for moving forward. Mrs Musgrave confirmed that 2010 Rotherham Ltd would be consulted in due course.

Accommodation was becoming a major problem and new office accommodation

was being looked into at Templeborough. Board members acknowledged the problems and requested that the Executive Management Team ensure that a proper accommodation strategy be put in place and ensure that finances were in place for this.

AGREED: The Board received and noted the update.

11. Directors' Reports

Director of Business Development

Mrs Butler presented the paper which detailed an update on recent activities.

AGREED: The Board received and noted the paper.

Director of Investment

Ms Youhill presented the paper on behalf of Mr Whittle which provided an update on the Repairs and Maintenance Value for Money Exercise, Sheltered Housing Review and Barbot Hall.

AGREED: The Board received and noted the paper.

Director of Neighbourhood Management

Mr Webb gave a verbal update to the Board on the progress of the service reviews and the implementation of the pilot for voids and income. The voids team had been appointed and would be commencing in post shortly. Board members expressed their concerns about the reduced level of champions in certain areas. Mr Webb explained that service needs had been taken into account and the interim arrangements to be put in place would ensure cover across the Neighbourhood Areas.

Cllr License left the meeting.

Mrs Riley reiterated that the whole review would ensure that services were provided more effectively and efficiently and that upon employment of the Customer Service Assistants, (CSAs), the Neighbourhood Support Officers (NSOs) would provide more support to Neighbourhood Champions.

AGREED: The Board received and noted the update.

12. Finance Report – 2006/07

Mr Ironmonger distributed the latest financial report for the forecast to end of March 2007. He informed the Board that the management fee and repairs and maintenance budgets would both have deficit outturns.

Mr Abbasi left the meeting.

AGREED: The Board received and noted the report.

13. Decent Homes Phase 2

Ms Youhill presented the report to the Board and explained that the format had been amended to ensure the appropriate information was included. Processes had also been put in place to ensure that the most up to date and correct information was included within the report.

AGREED: The Board received and noted and the progress report.

14. Health and Safety Update

Ms Youhill presented the paper to the Board.

AGREED: The Board received and noted the update.

Date of Next Meeting:

30 May 2007 – 2 pm, Board Room, Eastwood

Dates of Future Meetings:

27 June 2007 – 2 pm, Board Room, Eastwood

25 July 2007 – 2 pm, Board Room, Eastwood

29 August 2007 – 2 pm, Board Room, Eastwood

26 September 2007 – 2 pm, Board Room, Eastwood

31 October 2007 – 2 pm, Board Room, Eastwood

28 November 2007 – 2 pm, Board Room, Eastwood

19 December 2007 – 2 pm, Board Room, Eastwood

Signed as a true and accurate record.

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Chairman

Date: